



FY17 Vermont Better Roads Grant Application

Please complete this page ONCE and return with your Grant Category Application(s)

Town/Organization: Town of Proctor Contact Person(s): Stan Wilbur

Address: 45 Main Street Proctor, VT 05765

Email: proctor_manager@comcast.net Phone: (802) 459 - 3333

DUNS #: 35918499 Fiscal Year End Month (MM): 6

Accounting System: ☒ Automated ☐ Manual ☐ Combination

Please use the suggested documentation checklist below to ensure that all of the relevant items regarding your application have been included.

- ☒ Grant application cover sheet (Only submit one)
- ☒ Grant application form (One per category/project)
- ☒ Itemized Cost estimate for labor, equipment, and materials (see enclosed Cost Estimate Worksheet). If applicable, please break down funding by source (i.e. different grant sources)
- ☐ Project Location Map (please show location of affected water)
- ☐ Sketch of proposed erosion control measures or other management practices, including distances in feet
 - Also show approximate location of town/other right-of-way and/or property lines
- ☐ Photo(s) of the project area
- ☐ Letters of Support (RPC, VTrans District Technical Staff, ANR Rivers and Streams Engineers, etc.)
- ☐ If Category C River/Road Conflict or Category D River/Stream Structure or Culvert, you must attach ANR/ACOE consultation



Vermont Better Roads Grant Program Application

CATEGORY A: ROAD INVENTORY AND CAPITAL BUDGET PLANNING PROJECT

Town/Organization: Town of Proctor

Project Name: Culvert Inventory Update, Road Surface Inventory and Capital Budget Planning

Inventory Type: ☒ Town wide ☐ Watershed (please list): _____

Describe how the grant funds will be spent and attach a project budget:

The Town of Proctor will hire the RRPC to work with the Highway Department to verify and update the 2012 culvert inventory, assess roads and the drainage systems, computerize the inventories and assist the town in developing a corrective plan of action. This will include development of a capital improvement plan.

How do you plan to meet the required 20% match on this grant?:

Local match will be met with the town staff time and vehicle.

Requested Grant Amount (\$8,000 max): \$ 5,125.92

Estimated Total Project Cost (including 20% local match): \$ 6,407.40

Estimated Completion Date: 10/31/2016

☒ Please check this box if you would like to contract your project through your RPC

REQUIRED ATTACHMENTS: a) Project budget b) Appropriate supporting documents.

By signing this application I certify that all the information provided is accurate to the best of my knowledge. We will comply with all the requirements of the grant including making our books available for audit if required.

SIGNATURE OF APPLICANT: (Must be Town Administrator/Manager or Select Board Chair)

Name: *Stanley Walker*

Title: Town Manager

Cost Estimate Worksheet

Town and Road Name:

Project Name:

[illegible]